

**Acceptable use of the ICT Network, school systems and internet:
Agreement for Parents / Carers**

We ask that all parents are familiar with this Acceptable User Agreement and that they explain to their child(ren) why safe use of technology is important for everyone and so that pupils can learn in a positive and safe environment.

Coastal Learning Partnerships **IT and Communications Systems Policy** is on the Trust website and can be found using the school website.

- I know that my child will be required to read and adhere to the Pupil Acceptable Use Agreement and has received, or will receive, online safety education to help them understand the importance of safe use of technology and the internet – both in and out of school.
- I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that children will be safe when they use the internet and ICT systems. I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet.
- I understand that my child's ICT activity will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Agreement.
- I will encourage my child to adopt safe use of the internet at home and will inform the school if I have concerns over my child's online safety or the online safety of any other child.
- I will encourage my child to undertake remote learning and will inform the school if I have any concerns over my child's use of online learning.
- I understand that, if my child brings personal mobile and smart technology devices into school (e.g., phones, cameras, smartwatches etc), the devices will be collected in, kept safe and returned at the end of the day; they should not be turned on until my child has left the school grounds.
- I have read and understood paragraph 24 of this policy and have explained to my child what this means for them.
- I understand that exceptions may be made for medical or learning reasons, and that if such exceptions are made by the Headteacher that my child must adhere to the conditions of use.
- Where a mobile / smart technology is used in school to monitor a medical condition or for learning and is connected to the school internet because 4g/5g is not available, I understand that use of the device will be monitored by our filtering arrangements and that searches may trigger an investigation.
- I understand that my child's mobile or smart technology device may be confiscated by the school.
- I understand that my child is responsible for mobile or smart technology taken into school and that the school is not responsible for repair or replacement.
- I understand that the school can search for and delete images or files that are inappropriate from my child's personal IT device in line with [Searching, screening and confiscation guidance](#).
- I understand that if I come to have digital images of children other than my own (for example, after taking pictures at a school event), I should not put them online without the explicit consent of the other children's parents/carers.
- I agree that any electronic communication, including email, from me to the school will be:
 - Related to non-urgent matters.
 - Directed to the right person (e.g., routine queries straight to the office, not a teacher).
 - Sent at appropriate times of the day / week (e.g., not to staff at evenings and weekends – emails can be sent at such times but preferably via the school's generic email address for the attention of the relevant teacher).
 - Reasonable in terms of the volume of emails sent.
 - Polite, courteous and respectful in tone.
 - Not demanding of a response in an unreasonable timeframe.
- I will ensure that any social media comments related to the school are polite and respectful and do not discuss members of staff or children in any negative way.