

Baden-Powell & St Peter's CE Junior School

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Headteacher: Mrs Rachel Rusling

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25 June 2025

Dear Parents/Carers,

IMPORTANT: Booking for Kids Haven Wraparound (Before & After School Provision)

Bookings open: Thursday 3rd July at 6:00pm

To book your child(ren) into Kids' Haven wraparound sessions for the Autumn term, you must log into the Arbor system. All bookings are made exclusively via Arbor.

You will also need to be booked into Arbor to book afterschool extra curricular clubs (school led) which open Wednesday 2nd July at 6:00pm - letter & clubs timetable to follow on Tuesday 1st explaining the process.

Logging into Arbor

1. You are already logged into Arbor and have another child at Baden Powell

- Use the drop-down menu on your Arbor homepage to switch between your children.
- No extra passwords or logins are required.
- If you cannot see all your children (who currently attend or will attend Baden Powell in September 2025), please log out and log in again.

2. You use Arbor for another CLP school (Courthill, Lilliput, Heatherlands etc.) but have no current children at Baden Powell or you have never logged into Arbor before

- You will be sent today log in information for Arbor Parent Portal at Baden Powell. Please follow the instructions to get logged in.

If you need help, please visit:

 [Arbor Help Page – Parent Portal & App Guide](#)

Booking Sessions

- Limited availability: Only 38 spaces daily are available for before school and 38 daily for after school sessions.
- These fill very quickly, **often within the first 10 minutes**.
- Bookings are done term by term (three times a year), and all sessions are first come, first served.

Action: Log in to your Arbor account and top up your balance in advance so you're ready to book as soon as it opens: Thursday 3rd July at 6:00pm



"Whatever you do, work at it with all your heart" Colossians 3:23

📄 An information sheet with screenshots is attached, showing how to:

- Log in
- Top up your balance
- Book sessions

Childcare Vouchers

New Year 3 children from Courthill or Lilliput

- We've requested childcare voucher details from these schools and set up your accounts accordingly.
- If you're from one of these schools and haven't used vouchers before, please email us ASAP so we can set you up.

New Year 3 children not from Courthill or Lilliput

- If you'll be using childcare vouchers, please email us as soon as possible.
- Without proper setup, you won't be able to book unless you top up by card.

Paying by Card

- Follow the top-up instructions on the attached info sheet.
- **You must have funds in your account before you can book sessions and you will risk missing out on the places**

Important Dates

- 📅 Tuesday 2nd July – 6:00pm: Extra-curricular clubs released on Arbor
 - All teacher-led clubs will be available via Arbor.
 - 3rd party clubs (e.g., CASA, Team Theme) must be booked directly with providers.
- 📅 Wednesday 3rd July – 6:00pm: Kids' Haven Autumn Term booking opens on Arbor

If you have any questions, please contact the school office. We'll be happy to help.