



“Whatever you do, work at it with all your heart”

Colossians 3:23



Microsoft
Excel

Year 6
Summer 1

Key Knowledge

To know that:

- Using 'if' in Excel, can change the content of a cell.
- Conditional formatting can change the appearance of a cell.
- Pressing the CTRL + ALT + DELETE buttons on the keyboard at the same time allows me to troubleshoot.
- I can use simple formulae to save time typing out numbers
- I can use function machines to predetermine what will happen to the data I input
- Age rating content protects children (online safety lesson).

Key Vocabulary:

Age rating – legal age at which a child can watch a film or play a game

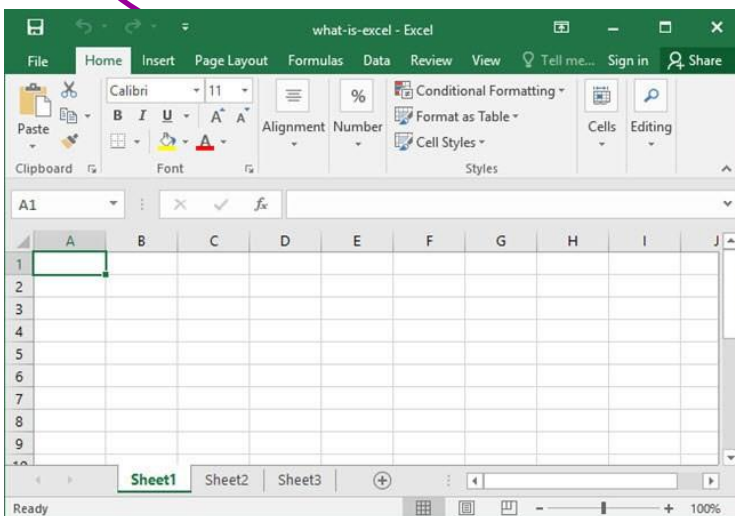
Spreadsheet – A computer program that represents information in a grid of rows and columns. Any cell in the grid may contain either data or a formula that describes the value to be inserted based on the values in other cells.

Cell – the boxes you see in the grid of an Excel worksheet

Columns – Vertical reference points for the cells in a spreadsheet.

Rows – Vertical reference points for the cells in a spreadsheet.

Conditional formatting – changing the look of a cell or cells dependent upon a variable



	Goals scored	Goals conceded	Goal difference
Arsenal			
Bournemouth			
Brighton			
Chelsea			
Leeds			
Liverpool			
Man City			
Man United			
Newcastle			
Southampton			